



**MINUTES**  
**Regular Meeting of Principal Shopping District**  
**January 12, 2022**

**CALL TO ORDER**

Vice-Chair Cooper called the meeting to order at 7:31 AM. The meeting was held at City Hall located at 28 N. State Road, Newaygo, MI 49337.

Roll Call: Present: Brock, Clor, Cooper, Fedell, Nelson, Parsley, Slominski  
Absent: Faulkner, Friar  
Also Present: Jon Schneider: City Manager, Kim Goodin: Recording Secretary, Colleen Lynema: River Country Chamber of Commerce, Rachael Porter: River Country Chamber of Commerce

Motion by Fedell, second by Nelson to excuse absent members. AIF/MC

Motion by Fedell, second by Slominski to approve amended agenda adding letter “G” PSD Fee Review under Board Business. AIF/MC

**APPROVAL OF MINUTES**

Motion by Fedell, second by Parsley to approve 10/13/2021 PSD regular meeting minutes. AIF/MC

**PUBLIC COMMENTS**

**BOARD BUSINESS**

Motion by Fedell, second by Slominski to appoint Cooper as PSD Chair. AIF/MC

Motion by Slominski, second by Parsley to appoint Fedell as PSD Vice-Chair/Secretary. AIF/MC

Motion by Fedell, second by Parsley to approve PSD meeting dates for the Year 2022 and January 2023. AIF/MC The dates approved: April 13, 2022, July 13, 2022, October 12, 2022 and January 11, 2023.

Motion by Slominski, second by Fedell to approve sign permit for Finders Keepers located at 40 Quarterline. AIF/MC Currently Finders Keepers has a temporary sign.

Motion by Fedell, second by Parsley to approve sign permit for Jay’s Construction located at 42 State Rd. AIF/MC Jay’s Construction will be leasing building at 42 State Rd.

Lynema introduced Rachael Porter with the Chamber and said that she will begin handling more Chamber Membership tasks. Lynema said that she will be retiring and gave an update on interview process for her replacement. She said that she will remain with the Chamber temporarily to finish the Social Zone and a few other projects. Lynema stated that the Chamber would be hosting a Gus Maker basketball tournament July 15-17<sup>th</sup> outside at Newaygo Middle School and that the Chamber would have additional information in the near future.

Schneider stated that the PSD Budget reflects six months of activity and is right where it should be. He stated that he will begin working on next fiscal year budget in coming weeks and asked for any suggestions from the board. Board would like to see public restrooms in the downtown area and they discussed potential costs, location, and maintenance of restrooms.

Parsley left meeting at 8:18 am

Fedell stated that the current established PSD dues had not changed since 2019 and said that with a few new businesses in the PSD that the revenue for the new fiscal year would be approximately \$1200 higher than 2019 revenue. He said that fees may need to be reassessed for the FY 23-24. Fedell discussed 3 buildings that had been vacant and were now occupied suggesting these PSD fees should increase as they had been getting charged as vacant buildings. The Board reviewed all business charges from the report that was handed out by Fedell. Board discussed original format used for each business at the same location and made a few suggestions.

Slominski left meeting at 8:52 am

Motion by Brock, second by Clor to approve amendments to the 2022-2023 PSD Fees by adjusting 24 Wood Street, 40 Quarterline Road, 30 Quarterline Road, and 41 State Road PSD fees. AIF/MC

**PUBLIC COMMENTS**

Schneider stated that he had received a citizen complaint related to piling the snow in the South parking lot along the wall below the school terrace. The citizen stated that the location of the snow piles does not allow individuals to utilize the sidewalk along the wall. Schneider stated that he discussed alternate sidewalk routes in the area with the citizen, but the citizen was unhappy with those suggestions. Board and Schneider discussed that the Ordinance states that property owners are responsible to clear their sidewalks, but the City maintains the sidewalks in the PSD because the businesses pay PSD dues towards snow plowing and shoveling. Schneider stated that the City tries to get to all the sidewalks outside of the PSD a few times a month and as time allows. Board Member asked about the sidewalks on the bridge and Schneider explained that MDOT contracts with the Road Commission for maintenance of M37. He said the sidewalks are narrow along the bridge and that the City does not have the equipment to clear these sidewalks and relies upon the Road Commission to assist with clearing them.

**BOARD MEMBER COMMENTS**

Motion by Brock, second by Nelson to adjourn the meeting at 9:14 am. AIF/MC

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PSD Recording Secretary/City Clerk-Kim Goodin