



MINUTES
Newaygo City Planning Commission
June 8, 2023

CALL TO ORDER

Chairman Chambers called the meeting to order at 6:30pm at City Hall located at 28 N. State Road, Newaygo, MI 49337.

Roll Call: Present: Chambers, DeVries, Faulkner, Fedell, Francis, Wight, Williams,
Absent: None
Also Present: Jon Schneider: City Manager, Kim Goodin: Recording Secretary
Amy Dalman: City Code Enforcement Officer

Motion by Wight, second by Faulkner to approve the agenda as presented. AIF/MC

PUBLIC COMMENTS

APPROVAL OF MINUTES

Motion by Fedell, second by Williams to approve 05/04/2023 meeting minutes. AIF/MC

BOARD BUSINESS

Motion by Fedell, second by Williams to approve Site Plans for 41 State Road: Muskegon River Inn Building 3rd floor Assembly Space. AIF/MC Dalman stated that Jay and Heather Allen, owners of 41 State Rd. (Muskegon River Inn) are proposing to finish the 3rd floor of the building and utilize the area for an assembly space. Jay and Heather Allen along with Keleigh Grim from Haven Design Build, were present. Grim stated that they were not requesting a change in zoning, but a change in occupancy and that according to the occupancy calculations the total occupancy would be 275 without fixed seating. Grim stated that the main changes would be an addition of a commercial kitchen and rest rooms on the 3rd floor along with extending the fire escape from the 2nd floor to the 3rd floor on the outside of the building. Grim explained the fire escape modifications and said that they had an initial meeting with the County building inspector. Heather Allen stated that the current plan is that they will rent the 2nd floor rooms and 3rd floor assembly space as a package and are not currently planning to maximize the occupancy of the 3rd floor. Grim stated that she recommended getting approval for the maximum capacity allowed should they want to rent the 3rd floor separately in the future. Allen stated that she did not think parking would be an issue and showed a picture that she had taken of empty spaces by the Methodist Church at 101 State Rd. on Memorial Day weekend. Board Members acknowledged that there are times when parking is limited and people may not be able to park next to business they are visiting and may have to walk. Schneider stated that the City Ordinance does have parking requirements based on formulas and said that most of the time parking is not a problem, but said that there will be times when parking may be challenging and that the neighboring businesses should work parking conflicts out with each other.

Schneider said that bids for the Powerhouse Building Roof had been taken and that the bid was awarded to American Classic. He discussed approximate time line (July & August) of the roof project and said that the Riverfront Trail would be closed in that area while the new roof was being installed. Schneider gave an update on collaboration between the City and Brooks Township to fund a study/hire a consultant to examine community public safety needs and said that an RFP had recently been sent out for bids for those consultants that may be potentially interested in this study. He discussed

Developer Day that will be held on June 22nd and said he will email the information should anyone be interested in attending. Schneider gave an update on the potential Town Square Project stating that the environmental studies were recently completed for the property at 8 W. State Rd. and that he has reached out to the owner of the property for next steps.

PUBLIC COMMENTS

BOARD COMMENTS

Motion by Williams, second by Fedell to adjourn the meeting at 6:56 pm. AIF/MC

Secretary-Sandy Williams