



**NOTES**  
**TIFA Façade Grant Committee Meeting**  
**November 4, 2022**

**CALL TO ORDER**

City Manager/TIFA Director Jon Schneider called the TIFA Façade Grant Committee Meeting to order at 8:30 am. The meeting was held at City Hall located at 28 N. State Road, Newaygo, MI 49337.

Present: John Buckley Jr., Julie Burrell, Ed Fedell  
Absent: None  
Also Present: Jon Schneider, City Manager/TIFA Director, Kim Goodin, Secretary

Schneider stated that this meeting was posted and minutes will be taken as the TIFA Façade Grant Committee was given authority to make all decisions regarding the TIFA Façade Grant Program except the TIFA Board will approve the final Grant Agreement with applicants.

Buckley Jr. stated that he has a commercial lending history with current applicant, Chad Miller.

Motion by Fedell, second by Buckley Jr. to appoint Burrell as Chair and Buckley Jr. as Vice-Chair.  
AIF/MC

**PUBLIC COMMENT**

**COMMITTEE BUSINESS**

Committee discussed the following:

- Should churches and homes be included in Façade Grant Program?
- Should there be a deadline for applications?
- What are the plans for distribution of funds?

Decisions made on above topics:

- Churches and homes should not be included in this program, but only commercial and mixed-use buildings should be included.
- Applications will be due once a quarter.
- Committee will meet each quarter, after application deadline, to review applications.
- Application due dates and Committee meetings will be prior to TIFA Quarterly meetings.
- First deadline for applications will be November 30, 2022 and Committee will meet on December 9, 2022 to review applications. This will give Schneider time to get any grant agreements ready prior to the January TIFA Meeting.
- Committee Members will set 2023 application due dates and meeting dates at the December 9<sup>th</sup> meeting.
- Applications will be reviewed each quarter.
- No maximum amount per application will be set at this time, but determined based on the number of applications received, project and budgeted amount for program remaining from TIFA.
- Owner should put in at least 50% of matching funds for project requested.
- It is a reimbursement based program and reimbursement will only be made for supplies/materials and 3<sup>rd</sup> party vendors/contractors utilized to complete the work.

Schneider stated that currently 2 applications have been submitted and said that he has received about 10 inquiries on the program. Schneider will contact businesses that have made inquiries about the program and let them know that the first deadline will be November 30<sup>th</sup>. Committee will hold off on any decisions regarding the 2 applications that have currently been submitted until the December 9<sup>th</sup> meeting.

Committee discussed the idea of potential signs for projects that get completed that would include some type of wording to show that TIFA had helped fund the project.

Committee discussed few areas of wording on current guidelines.

### **PUBLIC COMMENTS**

### **BOARD COMMENTS**

Motion by Buckley Jr., second by Burrell to adjourn the meeting at 9:15 am AIF/MC.