

CITY OF NEWAYGO
“Going Out Of Business” License Application

Date: _____ Permit #: _____ Fee: _____

1. Applicant information: (Must be the owner)

Name: _____ Business: _____

Address: _____ City/State: _____

Title: _____ Phone: _____

Name(s) and address of individuals in charge and operating the sale: _____

2. Sale Information:

Property Address where sale will be conducted: _____

Length of time business will be conducted (dates up to 30 days): _____

Times of operation each day: _____

Nature, condition or necessity, which is the occasion for the sale including a statement of the descriptive name of the sale and the reasons why the name is truthfully descriptive of the sale: _____

Applicant must attach a separate itemized statement of requirements below:

Full, detailed and complete inventory of the goods that are to be sold, which inventory shall:

1. Itemize the goods to be sold and contain sufficient information concerning each item, including make and brand name, if any, to clearly identify it.
2. List separately any goods, which were purchased during a 60-day period immediately prior to the date of making application for the license.
3. Show the cost price of each item in the inventory together with the name and address of the seller of the items to the applicant, the date of the purchase, the date of the delivery of each item to the applicant and the total value of the inventory at cost.

3. Signage: (Signs can not exceed a total of 45 square feet of surface area, including any signs on vehicles)

Number of temporary signs: _____ Single Double-sided

Location of signs (Attach sketch of location of signs to property): _____

4. State Sales Tax License: (Applicant must provide a copy of the business’s state sales tax license)

5. Copy of last personal property tax receipt issued: In no case exceed 200% of the total value of merchandise upon which personal property tax was paid by the applicant or his predecessor.

6. Convictions:

Has the applicant, or the person conducting or managing the business, been convicted of a crime, misdemeanor or the violation of any municipal ordinance? Yes No

If Yes, list the charge(s) and nature of conviction: _____

No license shall be granted to any applicant until the applicant has compiled all of the provisions pertaining to the business listed above and all fees have been paid.

The license must attach be attached to the front door of the premises where the sale is, and a copy of the application and inventory must be posted in a conspicuous place. If any goods are added to the stock beyond those inventoried in the application, or additional goods are sold, the license shall be void. MCL 442.222

No license issued under this provision is transferable. License is good for up to 30 days for the sale of the inventoried goods at the premises specified in the application. The licensee may apply for up to two renewals of 30 days each.

I/we _____ do hereby swear that the above information is true and correct to the best of my/our knowledge. I/we also swear that no goods will be added to the inventory after the application is made or during the sale and that the inventory contains no goods received on consignment. The business will be discontinued at the premises where the sale is to be conduct upon termination of the sale, in addition to the location of the premises to which the business is to be moved.

False information on the above application may result in the rejection of the application or revocation of the license.

Applicants: _____
Signature Signature

Date: _____

To be completed by the City of Newaygo Office

A "Going Out of Business" license for the above application is hereby:

() Approved () Denied License Expires: _____

Restrictions/reasons for action: _____

City Clerk or designee: _____ Date: _____

Chief of Police: _____ Date: _____

_____ Copy of signed application to Applicant

_____ Copy of "Regulation of Certain Sales" document to Applicant

_____ 2nd Renewal

_____ 3rd Renewal